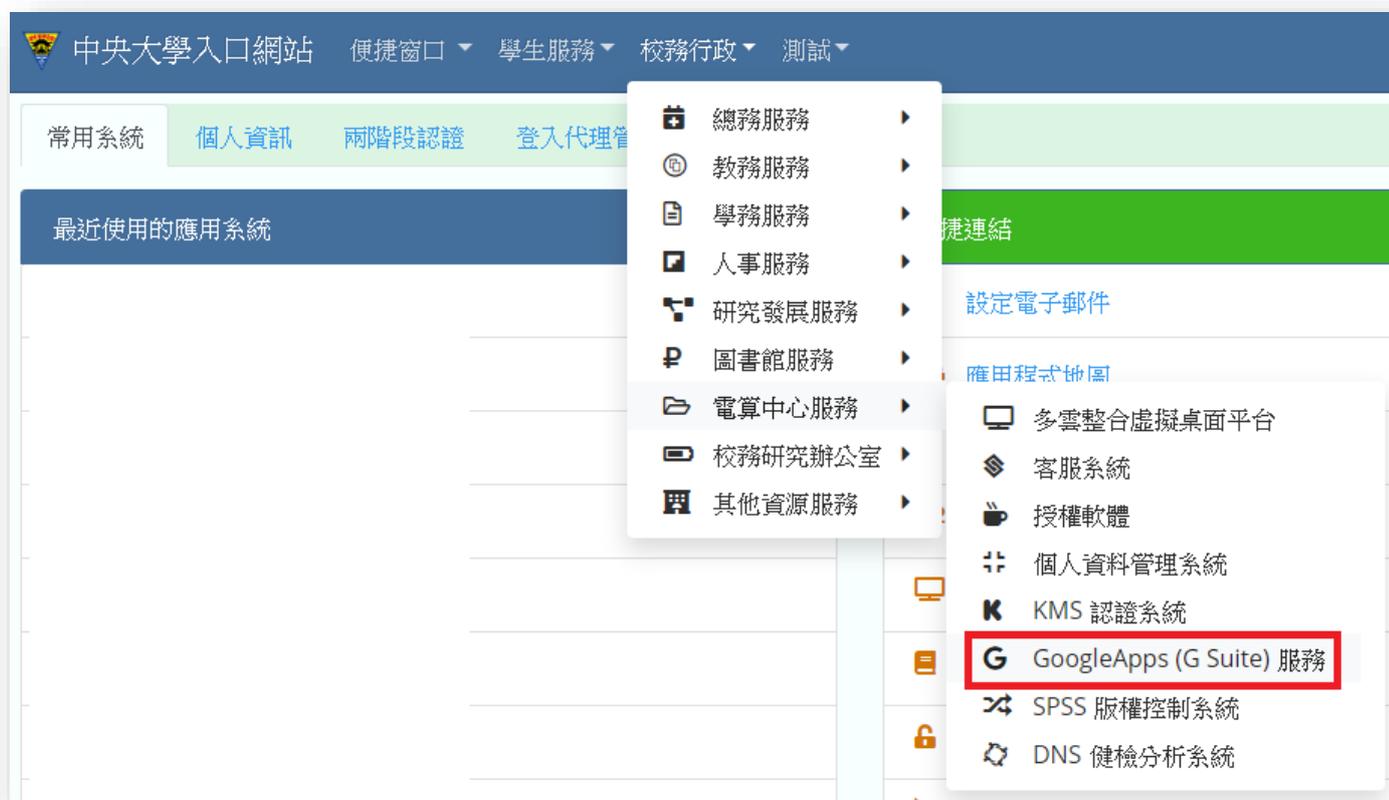


# Google Apps (G Suite) 修改密碼教學

1. 從中央大學入口網站登入 <https://portal.ncu.edu.tw/>  
校務行政→電算中心服務→GoogleApps (G Suite) 服務



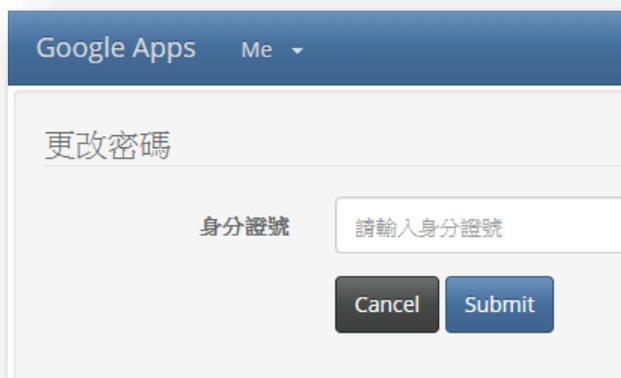
2. 修改密碼

<https://ncu.edu.tw/GoogleApps/me>

Me→修改密碼



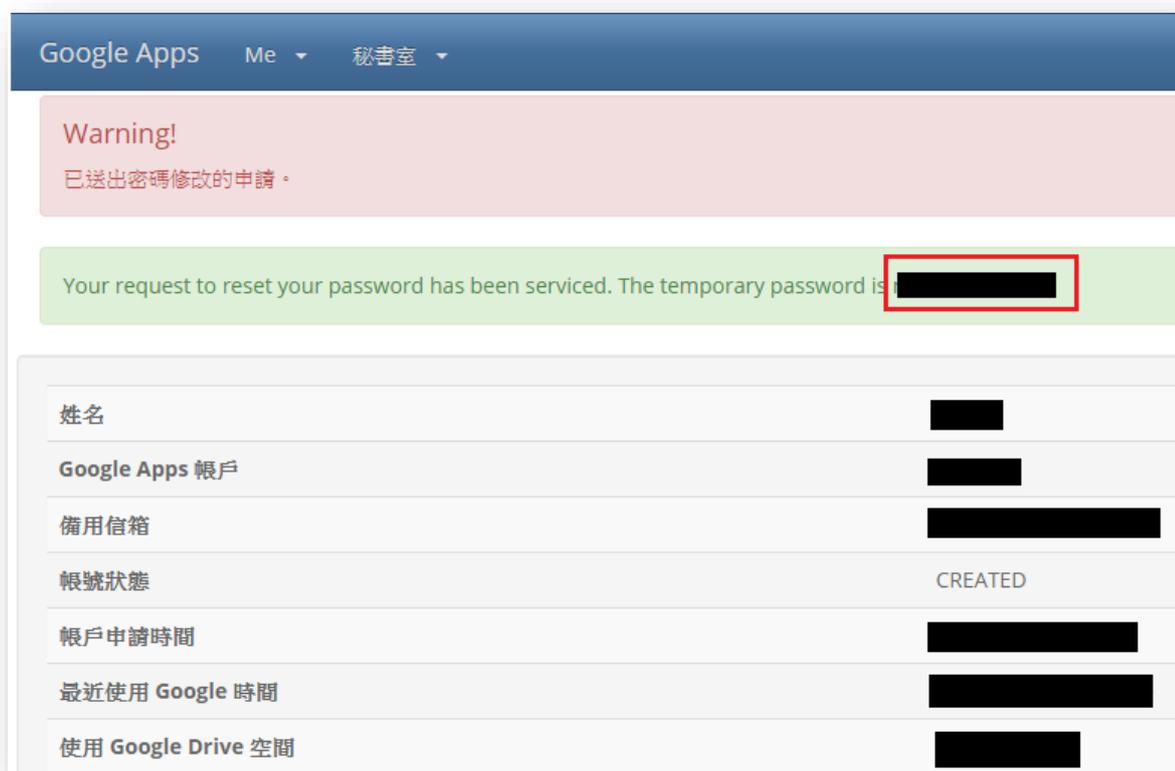
### 3. 請輸入申請人之身分證字號



The screenshot shows a dialog box titled "Google Apps" with a user profile "Me". The main heading is "更改密碼" (Change Password). Below it, there is a label "身分證號" (ID Number) and a text input field containing the placeholder "請輸入身分證號" (Please enter ID number). At the bottom, there are two buttons: "Cancel" and "Submit".

### 4. 取得臨時密碼

臨時密碼會顯示在紅框內，以及寄送一份密碼修改通知信至您的備用信箱中



The screenshot shows the Google Apps user management interface. At the top, it says "Google Apps" and "Me" with a dropdown arrow, and "秘書室" (Secretariat) with a dropdown arrow. A red warning banner reads "Warning! 已送出密碼修改的申請。" (Warning! Password change request sent). Below that, a green success banner reads "Your request to reset your password has been serviced. The temporary password is [redacted]".

姓名	[redacted]
Google Apps 帳戶	[redacted]
備用信箱	[redacted]
帳號狀態	CREATED
帳戶申請時間	[redacted]
最近使用 Google 時間	[redacted]
使用 Google Drive 空間	[redacted]

## 5. 備用信箱所收到的信件內容



## 6. 使用臨時密碼登入，並修改為自己所需要之密碼