

National Central University
Enforcement Rules for Learning of Students Receiving Research Grant

Approved by the 619th Administrative Meeting on September 3, 2015
Amended by 661st Administrative Meeting on October 23, 2017

1. To consider the learning quality of and protect the rights of students receiving research grant, National Central University (hereinafter the School) hereby draws up these rules.
2. The “students receiving research grant” as referred herein means students who participate in self research related project or study research courses for release of journal paper, research internship, courses or meet the conditions of graduation assist on the implementation of relevant research, study and do research practice with instructions of teachers to enhance research ability and develop research. There is no employment relationship with consideration involved with students receiving research grant, and lecturing teachers or advisors shall not ask students receiving research grant to engage in services unrelated with researches and studies as well. The students who suspend the study, drop out school shall not serve as student receiving research grant since the date on certificate of suspension or withdrawal.
3. The scope of learning for students receiving research grant:
 - (1) As part of courses, essay researches or conditions for graduation.
 - (2) The School is authorized to regulate the courses or essay researches or conditions for graduation set forth in preceding paragraph pursuant to University Act, Junior College Act, including internship courses, field survey, experimental researches or other learning activities.
 - (3) Such courses, essay researches or conditions for graduation shall be applied to all domestic students, foreign students and students from Hong Kong, Macau or Mainland China.
 - (4) Students who are qualified for conditions set forth in preceding 3 paragraphs do not provide services or works other than learning activities.
4. All departments, institutes, programs, centers of the School shall establish the content of courses, learning methods, learning activities promoting scope of learning as satisfactory to principles as follows:
 - (1) The major purpose of such learning activities shall be directly correlated with the scope set forth in preceding item and shall be engaged after they are agreed by both the student and lecturing teacher or advisor under the instructions of lecturing teacher or advisor.

- (2) There must be explicitly correspondent courses, research practices, essay research instructions, implementation plan for research or related learning activities and their related learning standards, evaluation approaches, credits or conditions for graduation shall be specified and announced accordingly.
 - (3) The lecturing teacher or advisor shall provide instructions to the student for learning professional knowledge.
 - (4) Students may collect research, internship allowance or subsidy during the period of participating in learning activities abovementioned. Meanwhile, the principal investigator may approve, adjust the research, internship allowance or subsidy based on the status of project implementation.
5. The learning types of student research grant are as follows:
 - (1) Courses: conduct research related learnings under the supervision of lecturing teacher or advisor, including internship, field survey, instrument operation, experimental research and implementation, data survey and analysis, program writing, module establishment, theory establishment, data collection and labeling, interview record arrangement and other research related learning activities. The new study proposal shall be filled as selecting the courses each time.
 - (2) Party of essay research: serve as student receiving research grant with instructions of the advisor during the study period.
 - (3) Conditions for graduation: the study proposal will be invalid immediately if the student has suspended or withdrawn from the school.

The student receiving research grant attributed to preceding scope of learning shall fulfill following procedures for identification:

 - (1) Negotiation procedures: For the establishment of rights and obligations involved, inform teacher and students of the School via letter to propose written opinions or attend negotiation meeting for consensus on implementation of the project as referring to advance notice for proposed regulations under Administrative Procedure Act.
 - (2) Written agreement: teacher and student shall sign “Agreement on Learning and Service Type of NCU Students Receiving Research Grant and Students who also Serve as Assistant” to confirm the scope of learning.
6. For the study proposal implemented before the start of semester across grades, the study proposal may be completed and approved by lecturing teacher or advisor within two weeks after the opening of school. The student cannot receive

the research grant if the study proposal has not been approved by the lecturing teacher or advisor.

7. The student receiving research grant needs to have experimental records, work journal or relevant proofs as certificates of research participation during the period of research learning activities. The principal investigator shall keep the participation record for the audit of competent authority for at least five years.
8. When the learning plan is ended, the student shall propose the essay, report, thought or suggestions aiming at the learning results to lecturing teacher or advisor for results evaluation and determination for pass or fail.
9. The student receiving research grant may continue to serve as student receiving research grant for three months after he/she has passed the evaluation of lecturing teacher or advisor.
10. These rules shall be implemented upon the approval of administrative meeting, which shall also be applied for the amendment.