

Regulations Governing the Courses Opening for NCU Students Receiving Research Grant

Approved by the 619th Administrative Meeting on September 3, 2015
Amended by 661st Administrative Meeting on October 23, 2017

1. To develop the research and study ability and achieve the unity of learning and application through the instructions of teachers, National Central University (hereinafter the School) hereby establishes the Regulations Governing the Courses Opening for NCU Students Receiving Research Grant (hereinafter the Regulations) in accordance with “Regulations Governing the Protection of Rights for Students Receiving Grant and Student also Serving as Assistant” .
The definitions are as follows:
 - (1) Students receiving research grant: refer to students engaging in research related learning activities through study courses for study purpose.
 - (2) Courses for students receiving research grant (hereinafter the Courses): refer to the study courses in related with researches opened by all departments, institutes, centers of the School, including internship, field survey, instrument operation, experimental research and implementation, data survey and analysis, program writing, module establishment, theory establishment, data collection and labeling, interview record arrangement and other research related learning activities.
2. The names and content of courses shall be approved by the meeting of course committee or department, institute (program, center) affairs meeting of course opening units while all lecturing teachers shall determine the lecture time, method, syllabus and evaluation method based on the requirements of courses and publish them on the Learning Management System (LMS).
3. Students who study in this program shall follow matters as follows:
 - (1) Students must complete the courses selection, withdrawal or suspension incorporated with the schedule of courses selection of the School, the exception shall be managed upon the approval.
 - (2) The LMS or platform training courses as required by other learnings and courses of the School shall be completed.
 - (3) The student shall fill “Study Proposal of Student Receiving Research Grant” and obtain the approval of lecturing teacher before the study. After the courses are completed, the student shall write the thoughts or report for lecturing teachers to evaluate the

study results.

4. The duties of lecturing teachers or advisors for counselling students are as follows: guide the students to prepare research or internship plan, guide students to engage in the implementation of courses, homework or report and evaluate the comprehensive performance of researches assisted by the student. The lecturing teacher or advisor may determine the “pass” or “fail” of course against the comprehensive performance of the student. If the performance of student is unsatisfactory to the Regulations during the study process, the lecturing teacher or advisor may ask the student to withdraw the course.
5. The Regulations are applicable to students receiving research grant only and shall be for the major purpose of study. If the student considers that the course violates content of study during the study period, he/she shall reflect it to the course opening unit immediately and may withdraw this study course.
6. These regulations shall be implemented upon the approval of administrative meeting, which shall also be applied for the amendment.

National Central University _____Semester of _____ Study Proposal of Student
Receiving Research Grant
(Draft of amendment)

1. Purpose of study: to develop potential undergraduate, graduate and doctoral students to equip with research, communication and leadership such physical abilities and enhance their learning effects and research ability as well through the instruction of teachers to get the experiences from researches and internship for growth.

2. Basic information of applicant

Department/Institute/ Program	Grade	Student No.	Name	EMAIL or TEL

3. Basic information of serving as student receiving grant

Research Topic	
Type of Study Plan	<input type="checkbox"/> 1. Essay research (the research involved must be physically related with essay research of the student) <input type="checkbox"/> 2. Courses (internship, field survey, experiment research or other learning activities) Course No.:_____ Name of Course : _____ <input type="checkbox"/> 3. Conditions for graduation
Brief in Study Plan	 (Please extend the form if it is insufficient)

4. Please sign in sequence as follows

Applicant	Lecturing Teacher or Advisor	Principal Investigator	Unit Officer of Principal Investigator
Date	Date	Date	Date

5. Evaluation of Results of Study Plan

Brief in research results,	Write or arrange the research report or essay, record the practice process and thoughts sharing
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contributions of study plan	Suggestions:	
Study effects evaluation	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Lecturing teacher or advisor	Principal Investigator	Unit Officer of Principal Investigator
Date	Date	Date

Notices:

1. This table is for internal or external student who plan to receive research grant only
2. If the student considers that the course violates content of study during the study period, he/she shall apply to lecturing teacher or advisor for termination of study immediately
3. The duties of lecturing teachers or advisors for counselling students are as follows: guide the students to prepare research or internship plan, guide students to engage in research internship, relevant research survey and analysis, experiments, data collection and arrangement and writing reports or essays such learning activities.
4. If the student does not implement the plan during the study period, the column of principal investigator and unit of principal investigator are exempted.
5. The lecturing teacher or advisor shall keep the original of proposal, and the principal investigator shall keep the copy if there is project to be implemented by the student otherwise.