

National Central University Guidelines for Appointing Global Academic Talent

Reviewed and approved by the 808th Administrative Meeting in the 2024-2025 academic year on April 7, 2025

Approved by the 2nd NCU Affairs Meeting of the 2024-2025 academic year on April 22, 2025

1. National Central University (below, the “University”) has formulated the National Central University Guidelines for Appointing Global Academic Talent (below, these “Guidelines”) to facilitate global academic collaboration and exchange; to attract top global talent to lecture and conduct research at the University; and to further enhance the University’s academic reputation and influence.
2. The term “global academic talent” used in these Guidelines refers to two categories of personnel: Distinguished Visiting NSTC Fellows, and Visiting Faculty Members (Research Fellows).
3. A nominee for a Distinguished Visiting NSTC Fellow position must be a current or former member of an overseas university or research institution, and possess one of the following qualifications:
 - (1) Nobel laureate or recipient of an equivalent global honor.
 - (2) Member of a country’s national academy.
 - (3) An individual with a distinguished international academic reputation (for example, a recipient of an internationally-renowned academic award).
4. Visiting Faculty Member (Research Fellow) positions include Visiting Professor (Research Fellow), Visiting Associate Professor (Associate Research Fellow), and Visiting Assistant Professor (Assistant Research Fellow) positions.

A Visiting Faculty Member (Research Fellow) must possess the following qualifications:

- (1) Currently hold or have previously held a position of considerable rank at an overseas university or research institution.
 - (2) Have significant contributions or achievements in academic research or industrial development.
5. To appoint a Distinguished Visiting NSTC Fellow, the appointing department must complete an Appointment Application Form (see Appendix 1), specifying the period of appointment and funding sources. The nomination is presented to the President in accordance with administrative procedures; then after the application is approved by the Administrative Meeting, the nominee shall be appointed.

To appoint a Visiting Faculty Member (Research Fellow), the appointing department must complete an Appointment Application Form (see Appendix 2). After the nomination is reviewed and approved by the departmental faculty evaluation

committee, it is presented to the President in accordance with administrative procedures for recommendation and appointment.

6. The grant for a Distinguished Visiting NSTC Fellow may in principle be awarded at a maximum level equivalent to the salary the individual received at his or her home institution. The monthly stipend amount shall be determined by the President after consultation.
7. Distinguished Visiting NSTC Fellows are expected to assist in enhancing the University's academic standards. The specific academic tasks for a Distinguished Visiting NSTC Fellow shall be jointly determined through consultation among the appointing department, the President, and the appointee.

The specific academic and teaching tasks for a Visiting Faculty Member (Research Fellow) shall be jointly determined through consultation between the appointing department and the appointee.
8. The Visiting Faculty Members (Research Fellows) appointed under these Guidelines may be reimbursed for their teaching and research expenses (including remuneration and living expenses), airfare, insurance premiums, and other related expenses. In principle, such reimbursements shall be funded by the appointing department's self-financing funds, and shall be processed in accordance with associated regulations.
9. The University shall prioritize providing or subsidizing living accommodations for Distinguished Visiting NSTC Fellows and Visiting Faculty Members (Research Fellows). The appointing departments shall provide research space and relevant equipment.
10. Distinguished Visiting NSTC Fellows and Visiting Faculty Members (Research Fellows) shall enjoy the same rights as full-time faculty to use on-campus facilities during their time at the University.
11. Any matters not covered by these Guidelines shall be handled in accordance with regulations stipulated by the Ministry of Education or the University.
12. Once approved by the Administrative Meeting, NCU Endowment Fund Management Committee, and NCU Affairs Meeting, these Guidelines shall take effect; the same shall apply to all amendments.

**(Appendix 1) National Central University____Academic Year Distinguished
Visiting NSTC Fellow Appointment Application Form**

College (Center)		Department		Appointment status	<input type="checkbox"/> New appointment <input type="checkbox"/> Appointment renewal
Name in Chinese		Name in English		Position Applied for	<input type="checkbox"/> Distinguished Visiting NSTC Fellow
ID (Passport) No.		Date of Birth	(yyyy) (mm) (dd)	Sex	<input type="checkbox"/> M <input type="checkbox"/> F
Appointment Period	From (yyyy) (mm) (dd) To (yyyy) (mm) (dd)			Nationality at birth	
Funding Sources				Acquired nationality	
Highest Academic Qualification	Name of Educational Institution			Degree Attained	<input type="checkbox"/> Ph.D. <input type="checkbox"/> Master's degree <input type="checkbox"/> Bachelor's degree
	Department			Graduation year & month	(yyyy) (mm)
Current position & Major work history	Organization/Department		Title	Full-time/Part-time	Employment Period
					From (yyyy) (mm) (dd) To (yyyy) (mm) (dd)
					From (yyyy) (mm) (dd) To (yyyy) (mm) (dd)
					From (yyyy) (mm) (dd) To (yyyy) (mm) (dd)
Department	<p>1. _____ is a nominee for the Distinguished Visiting NSTC Fellow position, who satisfies one of the following qualifications:</p> <p><input type="checkbox"/>Nobel laureate or recipient of an equivalent global honor</p> <p><input type="checkbox"/>Member of a country's national academy ()</p> <p><input type="checkbox"/>An individual with a distinguished international academic reputation (For example, a recipient of an internationally-renowned academic award:)</p> <p>2. The nominee <input type="checkbox"/>Will not be awarded a grant</p> <p><input type="checkbox"/>Will be awarded a grant; The grant funding approved by _____ on ____ (yyyy) ____ (mm) ____ (dd)</p> <p>We kindly request your formal approval of this appointment.</p> <p>Office clerk</p> <p align="right">Authorized supervisor Date</p>				

College (Center)	<p>The nominee's qualifications have been verified; we kindly request your formal approval of this appointment.</p> <p style="text-align: center;">Authorized supervisor Date</p>
Personnel Office	<p>No record of incompetence was found after checking the "Ministry of Education's System for Reporting and Inquiring About Incompetent Personnel in Various Educational Fields". This application, upon top authority's approval, shall be submitted to the Administrative Meeting for discussion and approval for the nominee to be appointed.</p> <p>Office clerk Section chief Director</p>
<p>The above content is submitted for your kind consideration and instructions.</p> <p>Vice President for Academic Affairs</p> <p>Vice President for Research and Development</p> <p>Secretary-General</p> <p>Executive Vice President</p> <p>President</p>	
Processing Status	<p>Submitted to the University's ____th Administrative Meeting on (yyyy) (mm) (dd):</p> <p><input type="checkbox"/> Application approved <input type="checkbox"/> Reconsideration required / Discussion deferred.</p>
Notes	<p>1. According to the University's Guidelines for Appointing Global Academic Talent, the University can appoint a Nobel laureate or recipient of an equivalent global honor, a member of a country's national academy, or an individual with a distinguished international academic reputation (for example, a recipient of an internationally-renowned academic award) as a Distinguished Visiting NSTC Fellow to lecture or conduct research at the University. Please tick the box or boxes in the Department section to indicate the qualification(s) the nominee meets, specify the year, category, or award received, and attach the supporting documents, if any.</p> <p>2. In principle, the Distinguished Visiting NSTC Fellow appointment application is not required to be reviewed by the departmental and college faculty evaluation committees. The appointing department can specify the term of appointment and funding sources in the appointment application form, and then directly nominate the qualified individual to the President through relevant administrative procedures. The nominee can be appointed after the application is approved by the Administrative Meeting.</p> <p>3. Applications with awarded grants require attached proof of departmental or university-level funding review approval.</p> <p>4. A retired individual receiving a monthly pension (or monthly retirement pay) who then serves in a paid civil service position shall have their new position handled under the "Act Governing Retirement, Severance, and Bereavement Compensation for the Teaching and Other Staff Members of Public Schools."</p>

**(Appendix 2) National Central University____Academic Year Visiting Faculty
Member (Research Fellow) Appointment Application Form**

College (Center)		Department		Appointment status	<input type="checkbox"/> New appointment <input type="checkbox"/> Appointment position change <input type="checkbox"/> Appointment renewal		
Name in Chinese		Name in English		Appointment Period	From	(yyyy) (mm) (dd)	To (yyyy) (mm) (dd)
Position Applied for	<input type="checkbox"/> Visiting professor <input type="checkbox"/> Visiting associate professor <input type="checkbox"/> Visiting assistant professor <input type="checkbox"/> Visiting Research Fellow <input type="checkbox"/> Visiting Associate Research Fellow <input type="checkbox"/> Visiting Assistant Research Fellow			ID (Passport) No.		Sex	<input type="checkbox"/> M <input type="checkbox"/> F
				Date of birth	(yyyy) (mm) (dd)		
Nominee currently holds an equivalent position or not	<input type="checkbox"/> Yes <input type="checkbox"/> No	Nominee will be paid or not	<input type="checkbox"/> No <input type="checkbox"/> Yes, Funding source(s): _____	Nationality at birth			
Job Content				Acquired nationality			
Highest Academic Qualification	Name of Educational Institution			Degree Attained	<input type="checkbox"/> Ph.D. <input type="checkbox"/> Master's degree <input type="checkbox"/> Bachelor's degree		
	Department			Graduation year & month	(yyyy) (mm)		
Current position & Major work history	Organization/Department		Title	Full- time/Part- time	Employment Period		
					From (yyyy) (mm) (dd) To (yyyy) (mm) (dd)		
					From (yyyy) (mm) (dd) To (yyyy) (mm) (dd)		
					From (yyyy) (mm) (dd) To (yyyy) (mm) (dd)		
Department	1. The appointment application passed the ____th faculty evaluation committee's preliminary review on (yyyy) (mm) (dd). (An appointment renewal application can be exempt from faculty evaluation committee's approval.) 2. We kindly request your formal approval of this appointment.						
	Office clerk		Authorized supervisor		Date		
College (Center)	We kindly request your formal approval of this appointment. <div style="text-align: center;">Authorized supervisor</div> <div style="text-align: right;">Date</div>						

Personnel Office	No record of incompetence was found after checking the “Ministry of Education’s System for Reporting and Inquiring About Incompetent Personnel in Various Educational Fields”. This nominee shall be appointed upon top authority’s approval.
	Office clerk Section chief Director
The above content is submitted for your kind consideration and instructions. (Faculty appointment) Vice President for Academic Affairs (Research fellow appointment) Vice President for Research and Development Secretary-General Executive Vice President President	
Documents to be submitted & Points to be noted	<ol style="list-style-type: none"> 1. Required documents: Curriculum Vitae (CV) in Chinese (or English), ID card front & back photocopy (or passport photo page photocopy) as well as other documents related to educational and academic background, authored works, etc. 2. Appointment procedures: <ol style="list-style-type: none"> (1) New appointment / appointment position change: Departmental faculty evaluation committee → College → Top authority’s approval → Nominee being appointed. (2) Appointment renewal: Appointing department supervisor → College → Top authority’s approval → Appointment being renewed. 3. The appointment of teaching or research personnel not occupying the University’s faculty complement shall be reviewed on a yearly basis. 4. A retired individual receiving a monthly pension (or monthly retirement pay) who then serves in a paid civil service position shall have their new position handled under the “Act Governing Retirement, Severance, and Bereavement Compensation for the Teaching and Other Staff Members of Public Schools.”